

BUSINESS & PLEASURE UNITED

Conference Brochure



GETTING DOWN TO BUSINESS

THE HOTEL LOCATION

Facilities at Your Fingertips

Here at the Ashbourne Hotel we can provide full conferencing facilities for up to 140 delegates. Each of our rooms has been designed with business in mind, with optimum comfort and visibility for all styles of conferences/seminars, as well as being equipped with all of the necessary AV equipment.

Personalise your meeting by choosing the layout, refreshments and catering options to best suit you.

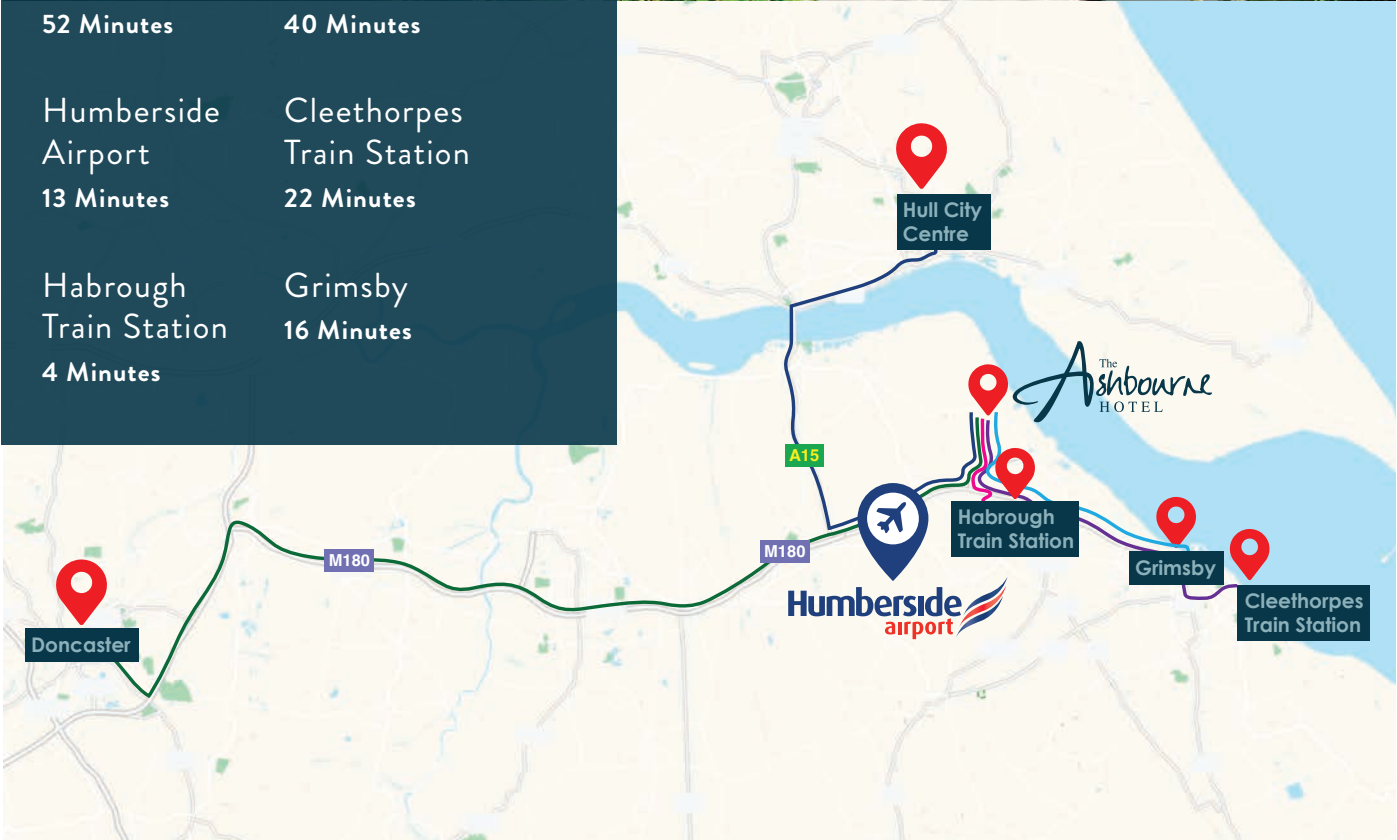
All Yours

- Free wi-fi
- Free onsite car park with 24 hour CCTV
- HDMI projector & screen, Sound bar & microphone available
- Ample, natural daylight
- Easy disabled access
- Air-conditioning
- Breakaway room & private outdoor area (subject to availability)
- Catering options available (special dietary requirements can also be catered for)
- Guest rooms available for booking



Distances from the Hotel

Doncaster	Hull
52 Minutes	40 Minutes
Humberside Airport	Cleethorpes Train Station
13 Minutes	22 Minutes
Habrough Train Station	Grimsby
4 Minutes	16 Minutes



THE CHURCH VIEW



Room Dimensions:
10m (L) x 5m (W) x 2.7m (H)

Room Capacity/ No. of Delegates:

- Class Room (20)
- U-Shape (N/A)
- Board Room (16)
- Theatre (30)
- Cabaret (N/A)

Main Features:

- Free Wi-Fi
- HDMI projector & screen
- Flip chart
- Upstairs venue – perfect for total privacy
- Natural daylight

The Church View is ideally sized for a smaller event - yet is still equipped with a Projector and Screen for display of presentations. This room is situated on the first floor, so if privacy is paramount importance, this is an ideal choice.



THE OAK ROOM



Room Dimensions:
17.1m (L) x 8.5m (W) x 3.2m (H)

Room Capacity/ No. of Delegates:

- Class Room (54)
- U-Shape (40)
- Board Room (40)
- Theatre (140)
- Cabaret (60)

Main Features:

- Room has partition to split into two smaller areas
- Separate and spacious bar/reception area
- Bi folding patio doors open out onto private patio area, making an ideal outdoor break-away space
- Free Wi-Fi
- HDMI projector & screen, audio sound bar, flip chart
- Microphone
- Multi-control LED lighting
- Air conditioning
- Easy disabled access throughout



The Oak Room is a large function room, with optional partitions for maximum flexibility; ideal for a separate breakaway room or to separate business and dining. We also have the added benefit of a private outdoor patio area too. The bi-folding doors open out onto the private patio area, affording the room a high level of natural daylight, and providing further space for delegates to utilise.



MEETING ROOM SET-UPS & STYLES

THEATRE STYLE

Appropriate for short lecture or larger groups that do not require extensive note-taking.



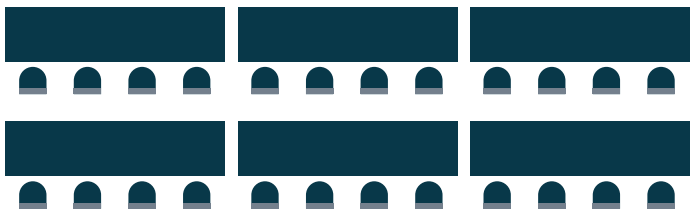
CABERET STYLE

Used for meals and small group discussion. 5' rounds seat eight people comfortably.

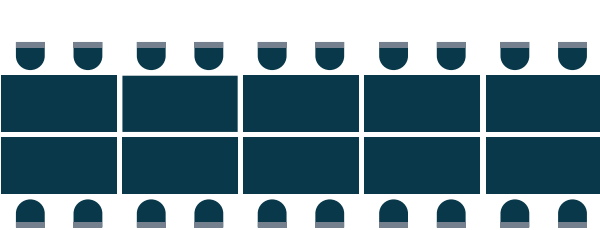


CLASSROOM STYLE

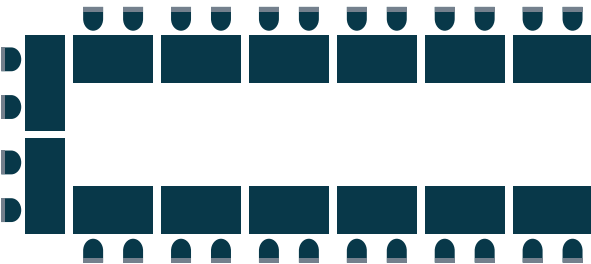
Most desirable for long lectures. For large numbers, tables will need to be rented.



BOARD ROOM STYLE



U-SHAPE STYLE



DELEGATE PACKAGES



Package 1 - £26.50 per person

For Less than 10 Guests room hire charge will be applied

- | | |
|-----------------------------|---|
| Four Servings of Tea/Coffee | Equipment Hire Note |
| Jugs of Iced Water | Paper and Pencils |
| Biscuits | Finger Buffet Lunch |
| Cordials | (Includes selection of sandwiches plus choose 5 items from menu on previous page) |
| Room Hire | |

Package 2 - £32.50

For Less than 10 Guests room hire charge will be applied

- Four Servings of Tea/ Coffee
- Biscuits
- Jugs of Iced Water
- Cordials
- Room Hire
- Equipment Hire
- Paper and Pencils
- Hot Fork Buffet – (Hot Fork Buffet Menu on previous page)

Package 3 - £16.50

Plus £100 Room Hire Half-Day Room Hire Package

- Two servings of Tea & Coffee
- Equipment Hire
- Room Hire- Half Day
- Paper and Pencils
- Biscuits
- Jugs of Iced Water

Package 4 - £17.00 per person

- | | |
|--|---------------------------------------|
| Plus £100 Room Hire Half day Breakfast package | Breakfast Buns- Bacon, Sausage or Egg |
| Tea & Coffee on Arrival | Jugs of Iced Water |
| Equipment Hire | Room Hire – Half Day |
| Paper and Pencils | |

BUILD YOUR OWN PACKAGE



Room Hire Costs

(Including Equipment Hire, and Paper and Pencils)

Oak Room - £275 The Church View - £200

Price per Item

- Pot of coffee (serves 10) - £20
- Flask of tea (serves 10) - £12
- Cordial - Free if ordering tea & coffee
- Bacon buns/Sausage bun (Vegetarian option available) - £4.50
- Selection of mini pastries (Two per person) - £2.50
- Selection of mini desserts (Two per person) - £4
- Fruit basket (sufficient for 8 delegates) - £12
- Jug of fresh orange - £10
- Biscuits (packet per person) - £1.50
- Room Rates: If bedrooms are required, preferential rates can be negotiated.

HOT FORK BUFFET MENU



1-10 delegates - Select 1 option

11 plus delegates - Select 2 options

Vegetable Ratatouille glazed in Gruyere Cheese,
served with Lemon Infused Rice

Beef Bourguignon served with Mashed Potatoes

Slow Cooked Lamb Stew with Mashed Potatoes

Pasta Carbonara served with Garlic Bread

Chicken & Bacon Stroganoff with Steamed Rice

Vegetable Thai Green Curry with Poached Rice &
Naan Bread

Chicken Curry, Basmati Rice serve with Prawn
Crackers & Poppadom

Spaghetti Bolognese served with Garlic Bread

Chicken & Chorizo Pasta served with Garlic Bread

FINGER BUFFET LUNCH OPTIONS

Selection of Sandwiches and Mix and
Match 5 Items from below

Meat Selection

BBQ Chicken Skewers

Duck Spring Rolls

Lincolnshire Sausage Rolls

Pork Pie

Vegetarian Selection

Vegetable Spring Rolls

Roasted Pepper & Herb Quiche

Potato Wedges

Fish Selection

Honey Salmon Skewers

Mediterranean Tuna Pasta

Haddock Goujons

Salad Selection

Potato Salad

Pesto Pasta Salad

Superfood Salad

House Dressed Salad

Coleslaw



Fancy a Sweet Treat?

Scones with Preserves &
Clotted Cream - £2.00 each
Homemade Dessert Selection - £4.00 Per Person

BOOKING FORM



Organiser Name:	Name of Function Room Required:
Company Name:	Desired Room Layout:
Address:	Special Requests:
Postcode:	
Telephone:	
Mobile:	
Email:	
Function Date:	
Arrival Time:	
Break Times:	
Lunch Time:	
Chosen Package:	
No. of Delegates:	

I have read and accept the terms & conditions as set out in this brochure: Yes

I would like the hotel to send me further information on future promotions Yes No

TERMS & CONDITIONS

1. Conditions of business

All reservations and agreement of events are made upon and are subject to the rules and regulations of the hotel and the following conditions:
2. Provisional Reservations

A provisional booking of space and service will be held by the hotel for one week after the booking has been made. If not confirmed during this period then the hotel will cancel the booking without notifying the organiser. All bookings are to be confirmed via email, fax or deposit. Final numbers are to be confirmed no less than 72 hours prior to the event.
3. Cancellation

The following cancellation charges apply to confirmed bookings:
 - From 2 weeks to 1 week prior to the date of the event, 30% of the total value of the confirmed booking.
 - From 1 week to 24 hours prior to the date of the event, 50% of the total value of the event
 - Less than 24 hours – full charge will be incurred.
3. Payment

Payment details/ instructions must be given on the day of confirming the booking. Unless a company account has been applied for and authorised in advance, full payment will be required on the day of the event itself. Company accounts must be settled within 30 days of receipt of invoice.
4. Erection of Stands, Signs & Notices

All stands and display notices must be entirely self-supporting. Nails, screws, drawing pins, blutack, adhesives, Cellotape and double-sided tape etc must not be used on floors, walls and doors of the premises. No food or beverages of any kind will be permitted to be brought into the hotel by the patron or any of the patron's guests. The hotel will not accept any responsibility for goods/possessions lost, damaged or stolen whilst on hotel premises/grounds. All fire exits must be kept clear from obstructions.





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